Cranbourne South
PRIMARY SCHOOL

Respectful Responsible Resilient Safe

# HOMEWORK POLICY

## Purpose

To outline to our school community the Department's and Cranbourne South Primary School (CSPS) policy requirements relating to homework.

## Scope

This policy applies to students in all year levels and staff responsible for setting and monitoring homework at Cranbourne South Primary School. CSPS has developed this Homework Policy in consultation with the School Council to support student learning and wellbeing by:

- providing opportunities for students to review, revise and reinforce newly acquired skills
- providing opportunities for students to apply new knowledge
- encouraging students to enrich or extend knowledge individually, collectively and imaginatively
- fostering good lifelong learning and study habits
- supporting learning partnerships with parents/carers.
- reading English texts prior to class discussion
- reading for pleasure
- researching topics associated with set class work
- revising/preparing for tests
- applying new skills to home context such as:
    - planning and cooking food, including following a recipe
    - helping to plan a day trip or holiday, including timings, directions and costs
    - growing plants
- reviewing their favorite film or book
- writing a diary entry
- engaging with parents in learning activities such as:
- rehearsing a presentation with parent/carers, and seeking their feedback
- interviewing a family member as part of a research project.

## Policy - Shared expectations and responsibilities

Homework is a shared responsibility between the school, teachers, students and their parents/carers. In order to get the most out of homework tasks, it is important that everyone understands their obligations and responsibilities.

**Responsibilities and expectations for leaders at Cranbourne South PS are to**:

- advise teachers, students and parents/carers of homework expectations at the beginning of the school year and provide them with access to the homework policy.

**Responsibilities and expectations for teachers at Cranbourne South PS are to:**

- set homework that is curriculum-aligned and appropriate to the student's skill level and age
- ensure homework tasks are purposeful – this means they are deliberately designed and planned to support student learning (so, they are not 'busy work' or where students 'finish off' work they did/could not complete in class)
- assess homework and provide timely and practical feedback
- ensure the amount of homework set supports a student to engage with a range of recreational, family and cultural activities outside of school hours
- offer opportunities for families to engage in their children's learning.
- avoid setting homework that requires the use of a digital device. This does not prevent students from choosing to use digital devices to support their homework where appropriate

**Responsibilities and expectations for students are:**

- being aware of the school's homework policy
- discussing homework expectations with their parents/carers
- accepting responsibility for the completion of homework tasks within set time frames
- following up on comments made by teachers
- seeking assistance when difficulties arise
- organising their time to manage home obligations, participation in physical activity and sports, recreational and cultural activities and part-time employment (for older students).

**Responsibilities and expectations for parents/carers are:**

- ensuring there is a balance between the time spent on homework and recreational, family and cultural activities
- talking to teachers about any concerns they have about the homework
- discussing homework with their child in their first language, if English is not the main language spoken at home,
- in dialogue, linking homework to:
    - previous experiences the child and/or parent/carer may have had
    - family culture(s), history(ies) and language(s)
    - relevant services, clubs, associations and community.
- ensuring there is a quiet study area for their child to complete homework.

**Support for Parents/Carers**

CSPS understands that students have different learning strengths, preferences and interests and may approach learning activities and homework differently. If parents/carers are concerned their child may not understand the

homework tasks that have been set or is spending a long period of time completing their homework, we encourage parents/carers to speak to their child's teacher.

## Resources

Homework – Department Policy

## Communication

This policy will be communicated to our school community in the following ways:

- Available publicly on our school's website
- Included in staff induction processes and staff training
- Included in staff handbook/manual
- Discussed at staff briefings/meetings as required
- Discussed at parent information nights/sessions
- Reminders in our school newsletter
- Hard copy from school administration upon request

## Help for non-English speakers

If you need help to understand the information in this policy please contact CSPS office personnel and/or Principal.

## Review Cycle and Evaluation

This policy will be reviewed as part of DET's recommended review cycle.

## Mandatory Consultation

| **Consultation Group** | **Date Consulted** |
|---|---|
| School Council Policy Sub Committee | May to September |
| Staff | October |
| Parents | November |
| Student leadership groups | October |

Cranbourne South
PRIMARY SCHOOL

Respectful Responsible Resilient Safe

## Due for Review

September 2029

## Certification

This policy was ratified at the School Council Meeting held at Cranbourne South Primary School in September 2024

Signed: ..... Signed: .....

Acting Principal School Council President